GENERAL POLICY

MAGHREB vACC

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1.1 Document Identification

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1.2 Revision Records

REVISION	DATE	SUMMARY OF CHANGES	AUTHOR(S)
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2. Organization

The Maghreb Virtual Area Control Center (hereafter referred as MAGvACC) is a part of VATMENA, and in turn VATSIM. The aim is to provide and facilitate the controlling of the simulated online environment within the Kingdom of Morocco, Algeria and Tunis with an exceptional degree of realism. MAGvACC is responsible for the training of Virtual Air Traffic Controllers and the staffing of ATC positions, along with the safe operation of the virtual airspace designated as CASABLANCA Flight Information Region (GMMM FIR), AGADIR Flight Information Region (GMAC FIR), ALGIERS Flight Information Region (DAAA FIR) and TUNIS Flight Information Region (DTTC FIR). The rules and regulations as determined by VATSIM are included within the Code of Conduct and Code of Regulations and apply to ALL MAGvACC Members.

3. Membership

3.1 Commencement of Membership

A VATSIM member that would like to become part of MAGvACC as a Controller must first request assignment to MAGvACC through VATMENA. All information included must be correct and complete. A valid (NON-SUSPENDED) VATSIM membership is required to become a member of MAGvACC. The member's application will be considered to be accepted once approved by the Membership Director and the vACC Director (by the Deputy Director in the absence of the Director). If an application is denied, detailed information of the reasons for the refusal of membership will be e-mailed to the applicant.

3.2 Termination of Membership

The termination of MAGvACC membership is an exception. Membership termination will take place if a member has violated the vACC rules on more than one occasion. Membership will be automatically terminated if the member's VATSIM certificate has been permanently suspended. Should a member constantly and intentionally violate MAGvACC rules, the matter will be referred to VATMENA Divisional Director for further investigation. The decision that is made at a Divisional level will be FINAL.

3.3 Inactive Membership

MAGvACC member controllers are required to be on line for a minimum of 10 hours within a 90 days period. If the member fails to be online for the minimum required time, their status can be set to INACTIVE by the Membership Department. The controller will need to inform the Membership Department that he/she will commence controlling again and once the refreshment period for the relevant rating is met, the INACTIVE status will be removed. An INACTIVE controller needs to go through an orientation training with a mentor before starting to control. INACTIVE controllers will not be able to control during events.

If a member's status remains INACTIVE for a period of 12 months, their Discord access will be downgraded to "Vatsim member" with the associated privileges. INACTIVE Members will not have the right to vote.

3.4 Right and Obligations of a Member

Every MAGvACC member has the right to use the facilities of MAGvACC within the rules set forward by MAGvACC, VATMENA and VATSIM. Good citizenship and conduct are expected of all MAGvACC members. As all facilities of MAGvACC are governed by the VATSIM Code of Conduct and Code of Regulations; all members are expected to abide and comply with the rules and regulations as set out in these documents. By using any MAGvACC service or facility, all members agree to the rules set forward by VATSIM CoC and CoR. A member's right to staff any ATC position in the Maghreb Airspace is subject to the VATSIM Global Rating Policy (GRP2) and the local rules of VATMENA and MAGvACC. A member violating rules and regulations of MAGvACC may be suspended from using facilities such as Discord server based on the decision of a committee formed by MAGvACC Staff.

3.5 Visiting Members

Visiting Members are VATSIM members that are from a vACC other than MAGvACC. Any member from another vACC, with a minimum rating of S2 may request visiting member status within MAGvACC, and will need to send a request by e-mail to the Membership Department. A committee will decide if the request is appropriate, and the member will be informed accordingly. Once a member is approved as a visiting member, he/she will undergo an orientation course with particular emphasis on local MAGvACC procedures. Visiting Members that fail to comply with these stipulations will not be eligible to control any facility within Maghreb Airspace.

Visiting members will be granted access to all MAGvACC's facilities so as to afford him/her the ability to control in the Maghreb Airspace. Visiting members are obliged to familiarize themselves with the rules set by MAGvACC. Minimum controlling time of a visiting ATC is ten (9) hours in a three (3) months period. If this requirement is not met, the visiting status and Discord rights will be terminated. Visiting members that breach the rules of MAGvACC, VATMENA or VATSIM will have their visiting member status revoked.

Visiting members are not eligible to vote on any matters pertaining to MAGvACC.

4. MAGvACC Organization

4.1 Staff

The MAGvACC staff is the team of people that run the vACC under the direction of the vACC Director. The staff is comprised of the following positions:

- Director (ACCMA1)
- Deputy Director (ACCMA2)
- Head of ATM Training (ACCMA3)
- Head of Membership (ACCMA4)
- Events & Marketing Director (ACCMA5)
- Head of Operations (ACCMA6)
  - Casablanca FIR Manager (ACCMA61)
  - Algiers FIR Manager (ACCMA62)
  - Tunis FIR Manager (ACCMA63)
- Head of Pilots Training (ACCMA7)
- Technology Director (ACCMA8)

Each staff member holds a single vote even if they hold multiple staff positions. Each staff members can appoint their Deputies or Managers to assist with tasks as set forward by the vACC Director. The appointment of Deputies is subject to the approval of the MAGvACC Director.

4.1.1   Director (ACCMA1)

The MAGvACC Director (ACCMA1) is the leader of the team that runs the vACC and maintains the smooth operation of the Virtual airspace. The Director represents MAGvACC internally and externally within VATMENA, VATSIM and in the real world. The MAGvACC Director is elected by the vACC ATC members or appointed by VATMENA. During the voting process members can call for an election supervisor. This person will be a neutral staff member from VATMENA.

The MAGvACC Director needs to hold a minimum C1 rating to be eligible to run for office and must be approved by VATMENA Director. The outgoing director will inform VATMENA Director of his resignation. If an election is held, the above-mentioned steps for holding an election will be enforced. If a director is appointed by VATMENA this will be announced by VATMENA Director. The outgoing vACC Director will remain in Office until the new Director is elected or appointed.

Upcoming elections must be announced and be open for a minimum of 30 days. All polling will take place on the MAGvACC Discord and this poll must be visible to all Discord members, but only those members eligible to cast votes will be allowed access to the poll. The MAGvACC Technical and Membership departments are obliged to maintain and organize the necessary Discord access levels. Should elections be overseen by an election supervisor, the results are final and cannot be subject to appeal by any member. The only organization that may appeal or cancel is the respective organizations within VATSIM (VATEMEA or VATGOV) The candidate that obtains the majority number of votes will be deemed to be the Director elect for MAGvACC. Elections will be held every 2 years or if an election is voted on by at least 50% of the members or if the Director's position becomes vacant for whatever reason. Active ATC members have the right to vote for the Director.

4.1.2 Deputy Director (ACCMA2)

The Deputy Director is responsible for assisting the MAGvACC Director with his/her tasks and to assume the Director's roles and responsibilities in his/her absence.

4.1.3 Head of ATM Training (ACCMA3)

The Head of ATM Training is responsible for the development of the MAGvACC ATM Training Unit within the Network Management Directorate, which includes the appointment and management of mentors and examiners. The Head of ATM Training and his/her Deputy must hold a minimum of a C1 rating. The Head of ATM Training must be encouraged to train and enroll for an Instructor (INS) rating. In addition, he/she must be fluent in English. Mentors need to hold a minimum S2 rating.

4.1.4 Head of Membership (ACCMA4)

The Head of Membership is the staff member responsible for the welfare of vACC members.

His/her duties will include:
- monitoring member online activity,
- coordinate the flow of new members,
- recruitment of new members,
- assist with the processing of requests for ATC and Pilot training.

The Head of Membership doesn't need to hold an ATC rating but is this would be considered to be advantageous. The Head of Membership must have good communi-

cation skills.

4.1.5 Events & Marketing Director (ACCMA5)

The Events & Marketing Director is responsible for the marketing of the MAGvACC. He/she maintains the MAGvACC social media accounts and represents MAGvACC in relative forums. The Events & Marketing Director is also responsible for the coordination of activities and the maintenance of good relations between Virtual Airlines and MAGvACC. The Events & Marketing Director creates events in the vACC and keeps close contact with the neighboring vACCs. The Events & Marketing Director needs to have good communication skills as well as being proficient at applications such as Photoshop for the creation of advertising flyers. He/she doesn't need to hold an ATC rating however this would be considered advantageous. The Events & Marketing Director may appoint an assistant to aid him/her in the tasks set forward.

4.1.6 Head of Operations (ACCMA6)

The Head of Operations is the staff member responsible for keeping the operations' side of the vACC up to date. He/she is also responsible for keeping track of the NO-TAMS that are broadcast in real life and putting into effect those NOTAMS that are applicable to VATSIM. The Head of Operations should hold a minimum of S2 rating and be fluent in English. He/she should also work closely with the Events & Marketing department with regard to the creation of events, particularly making sure correct routing is provided. These are some of his/her additional tasks:

- Develop and maintain sector files for vACC in conjunction with GNG,
- Maintain Squawk Code ranges and frequencies for the vACC,
- Maintain vACC Letters of Agreement,
- Develop and maintain a sceneries list for the vACC,
- Ongoing communications and consultation with vACC management team including constructive involvement in the ongoing development of the vACC.

The Head of Operations will have the support of three FIR managers who will assist him/her in your daily duties. Each of these managers is responsible for overseeing the operations within their respective regions. They are responsible for keeping their local operations side up-to-date, and they will help ensure that everything runs smoothly across the MAGvACC.

4.1.6.1 Casablanca FIR Manager (ACCMA61)

The Casablanca FIR manager is responsible for overseeing the operations within the Casablanca FIR (GMMM & GMAC).

4.1.6.2 Algiers FIR Manager (ACCMA62)

The Algiers FIR Manager is responsible for overseeing the operations within the Algiers FIR (DAAA).

4.1.6.3 Tunis FIR Manager (ACCMA63)

The Tunis FIR Manager is responsible for overseeing the operations within the Tunis FIR (DTTC).

4.1.7   Head of Pilots Training (ACCMA7)

The Head of Pilots Training is responsible for the development of the Pilot Training Department of the MAGvACC. He/she needs to hold a minimum of S3 rating and at least 1000 hours of flight time on VATSIM. He/she can appoint the necessary instructors and examiners for the instruction and examination of the pilots that enroll. He/she may also appoint a Deputy to aid in the completion of the task set forward by the MAGvACC Director or Deputy Director. The Head of Pilots Training needs to be fluent in English. He/she is obliged to obey the rules and regulations as set out in the VATSIM ATO handbook.

4.1.8   Technology Director (ACCMA8)

The Technology Director is responsible for the reliable operation of MAGvACC facilities, mainly the website and Discord. He/she does not need to hold an ATC rating. He/she needs to have superb skills in web development and IT issues. He/she may appoint an assistant to aid him/her in the operation of the vACC facilities.

5. Maghreb vACC Structure

MAGvACC is comprised of 3 virtual airspaces designated as CASABLANCA Flight Information Region (GMMM FIR), ALGIERS Flight Information Region (DAAA FIR) and TUNIS Flight Information Region (DTTC FIR). Each FIR has its own Manager. The FIRs will be managed collectively by the Network Management Directorate. The Head of ATM Training and Head of Operations will jointly lead this department. The Head of Operations will oversee the FIR managers and work closely with the Head of ATM Training to ensure adherence to all procedures.

The Network Management Directorate will be overseed by the vACC Director.

6. ATM Training

As per the VATSIM GRP, ATC ratings are as follows:

- OBS – not eligible to control
- S1 – Tower Trainee
  - This rating does not cover any particular competencies. A member can use this rating to control no higher than Tower (TWR) subject to local restrictions.
- S2 – Tower Controller
  - This rating includes all airport DEL, GND and TWR control services, except at a tower that provides procedural approach services.
- S3 – TMA Controller
  - This rating includes APP and DEP control services associated with a particular airport/area.
- C1 – Enroute Controller
  - This rating is for all Enroute CTR sectors; both radar and non-radar control services.

7. MAGvACC Services, Copyright and Rights of Use

MAGvACC services consist of the website, Discord server and social media pages. All documents and sector files are property of MAGvACC. These services are made available for the use of members and VATSIM community. Should a member or a third-party organization grant MAGvACC the rights to use their products or services, MAGvACC is granted the non- exclusive right to use these products or services for use within MAGvACC. Members are obliged with following the MAGvACC rules in MAGvACC Discord server and social media pages. The Discord server is also covered by VATSIM CoC and CoR. Vulgar language, sharing of illegal software products and political arguments are not permitted on the MAGvACC Discord.

8. External Affairs of MAGvACC with VATSIM

MAGvACC is a Virtual Area Control Center on the VATSIM Network. MAGvACC is a subdivision of VATSIM Middle East and North Africa (VATMENA), which is a division within VATSIM EUROPE, MIDDLE EAST and AFRICA REGION (VATEMEA).

9. Changes and Amendments

Any changes and amendments to the MAGvACC Constitution may not fall outside of the scope of VATMENA Policy and Regulations or the VATSIM Code of Conduct and Code of Regulations.

Changes and revisions to the Constitution will be made if 50% of the vACC staff is in favor of the proposed change. Changes to the Constitution will be published on the MAGvACC Discord. All changes and amendments to the Constitution are subject to the approval of VATMENA Director.