

Transfer and Visiting

This policy outlines the process for managing **visiting controllers** within Maghreb vACC, both from within and outside the vACC. It is based on [Transfer and Visiting Controller Policy v2.0](#) and the **VATMENA Transfer Policy** to ensure full compliance with both **VATSIM** and **VATMENA** regulations.

Maghreb vACC is a subdivision within **VATMENA**, consisting of three FIRs:

- **Morocco FIR**
- **Algeria FIR**
- **Tunis FIR**

Each FIR has its **own training procedures** and **local regulations**.

The **Training Director** oversees all training-related matters and reports **directly to the vACC Director** and **VATMENA staff**.

Visiting Within Maghreb vACC

Controllers wishing to control in **other FIRs within Maghreb vACC** will be officially designated as **Visiting Controllers**.

To apply for visiting rights, the controller must **send an email to training@vatsim.ma** with the following information:

1. **Application text** detailing motivation and ability to provide quality service to pilots.
2. **Home vACC/ARTCC** information.
3. **Contact details** of the **Home vACC Director** or **Training Director**.

Requirements for Visiting Controllers

Controllers from VATMENA

Controllers whose home division is within **VATMENA** must meet the following criteria:

- **Hold an S2 rating or higher.**
- **Be an active controller.**
- **Have a minimum of 50 hours** controlling within their home FIR.
- **Have controlled at least 5 hours in the last 6 months.**

- **Have no disciplinary history within the past year.**

Controllers from Outside VATMENA

Controllers whose home division is **outside VATMENA** must meet the following criteria:

- **Hold an S3 rating or higher.**
- **Be an active controller.**
- **Have a minimum of 50 hours** controlling within their home FIR.
- **Have controlled at least 5 hours in the last 6 months.**
- **Have no disciplinary history within the past year.**

If all criteria are met, the controller shall receive **familiarisation training** in any FIR within Maghreb vACC. Controllers will be placed in the **training queue under the same conditions as local controllers** in the visiting FIR **via the HQ system**.

The Familiarisation & Training Process

Before controlling on the network, all **visiting controllers** must complete:

1. **Airport and FIR familiarisation training.**
2. **A sweatbox training session.**

It is the **responsibility of the Training Director** to ensure that the visitor has **sufficient knowledge** of the airspace before granting visiting rights.

Ongoing Requirements for Visiting Controllers

All visiting controllers within **Maghreb vACC FIRs** must meet the following ongoing requirements:

1. **At least 50% of their controlling hours** must be completed in their home FIR.
2. **A minimum of 3 hours every 3 months** must be completed in the visiting FIR.
3. The visitor **must not perform below the expected standard** of the visiting FIR or cause disruption to fellow controllers or pilots.

If a visiting controller **fails to meet these requirements**, the **Training Director** will issue a warning and suggest corrective measures.

- The visitor must implement corrective actions **immediately**.
- If performance does not improve within **14 days**, the **Training Director** will make a **final decision**.
- Failure to comply may **result in the removal of the visitor's endorsement**.

Transfer Process

To apply for a **transfer to Maghreb vACC**, follow the **step-by-step process detailed here**:

→ [Joining Maghreb vACC](#)

For further inquiries, contact training@vatsim.ma.

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